UCITS under Directive 2009/65/EC



# ODDO BHF SUSTAINABLE EUROPEAN CONVERTIBLES

# French Common Fund (FCP)

12, boulevard de la Madeleine 75009 PARIS

# PROSPECTUS



UCITS under Directive 2009/65/EC

# ODDO BHF SUSTAINABLE EUROPEAN CONVERTIBLES

# I - GENERAL CHARACTERISTICS

# I.1 - Legal structure:

- Name: ODDO BHF SUSTAINABLE EUROPEAN CONVERTIBLES (hereinafter the "Fund").
- Legal form and Member State in which the Fund was established: French Common Fund (FCP).
- Inception date and intended lifetime: This Fund was approved by the AMF on 8 September 2000. It was created on 14 September 2000 for a period of 99 years.
- Fund overview:

Unit class	ISIN code	Appropriation of distributable income	Base currency	Minimum initial investment	Minimum subsequent investment	Target investors
CR-EUR	FR0000980989	Income: Accumulation Capital gains or losses: Accumulation	Euro (€)	1 thousandth of a unit	1 thousandth of a unit	All subscribers, and particularly natural persons.
CI-EUR	FR0011294586	Income: Accumulation Capital gains or losses: Accumulation	Euro (€)	EUR 250,000 *	1 thousandth of a unit	Units only accessible to eligible counterparties and professional investors per se according to Directive 2014/65/EU (or "MiFID II").
GC-EUR	FR0011605518	Income: Accumulation Capital gains or losses: Accumulation	Euro (€)	EUR 100	1 thousandth of a unit	GC-EUR units are reserved for (i) insurance companies approved by ODDO BHF Asset Management SAS, to represent unit-linked products subscribed as part of "advisory management" contracts in their range and for (ii) ODDO BHF SCA clients also having signed an advisory agreement with an ODDO BHF SCA financial investment advisory partner.
CI-CHF [H]	FR0012243996	Income: Accumulation Capital gains or losses: Accumulation	Swiss franc (CHF)	CHF 250,000 *	1 thousandth of a unit	Units only accessible to eligible counterparties and professional investors per se according to MiFID II.
CRe-EUR	FR0013031002	Income: Accumulation Capital gains or losses: Accumulation	Euro (€)	1 thousandth of a unit	1 thousandth of a unit	Reserved for Italian and Spanish natural person investors.

DR-EUR	FR0013105905	Income: Distribution Capital gains or losses: Distribution and/or accumulation	Euro (€)	1 thousandth of a unit	1 thousandth of a unit	All subscribers, and particularly natural persons.
DI-EUR	FR0013105939	Income: Distribution Capital gains or losses: Distribution and/or accumulation	Euro (€)	EUR 250,000 *	1 thousandth of a unit	Units only accessible to eligible counterparties and professional investors per se according to MiFID II.
CN-EUR	FR0013296555	Income: Accumulation Capital gains or losses: Accumulation	Euro (€)	1 thousandth of a unit	1 thousandth of a unit	CN units are available solely at the discretion of the Management Company and will not pay any distribution fees or rebates. Units reserved for (i) investors subscribing via an intermediary providing the service of investment advice on an independent basis pursuant to MiFID II, (ii) investors subscribing via a financial intermediary on the basis of a fee agreement concluded between the investor and the intermediary and mentioning that the intermediary is exclusively paid by the investor, (iii) companies providing the service of portfolio management pursuant to MiFID II, (iv) UCIs managed by ODDO BHF Group entities, and (v) ODDO BHF SCA when providing the service of investment advice on the basis of a written fee agreement concluded with its client.

\* With the exception of the Management Company, companies in the Management Company's group and UCIs and mandates managed by the Management Company, from which no minimum subscription is required.

CI-CHF [H] units are hedged against CHF/EUR currency risk in order to limit differences in performance relative to euro-denominated units, albeit with a residual currency risk of up to 3%.

## **INFORMATION FOR SHAREHOLDERS:**

# Address at which the latest annual and semi-annual reports are available:

Company	ODDO BHF ASSET MANAGEMENT SAS
Address	12, Bd de la Madeleine – 75009 Paris
Email	information_oam@oddo-bhf.com

These documents are also available:

On the website	http://am.oddo-bhf.com
By contacting	Customer Services
By telephoning	01 44 51 80 28

Any further information required can be obtained from the Customer Services Department, on: 01 44 51 80 28.

# I.2 - Directory

Management Company	ODDO BHF ASSET MANAGEMENT SAS, a société par actions simplifiée (simplified
	joint stock company) (hereinafter the "Management Company")
	Portfolio Management Company approved by the AMF (number GP 99011)
	12, Bd de la Madeleine – 75009 Paris

Custodian, Depository, Establishment in charge of liabilities management delegated by the management company	<ul> <li>ODDO BHF SCA, a <i>société en commandite par actions</i> (general partnership limited by shares) (hereinafter the "Custodian")</li> <li>Bank approved by the French Prudential Control and Resolution Authority 12, Bd de la Madeleine – 75009 Paris</li> <li>ODDO BHF SCA acts as custodian for the Fund.</li> <li>The Custodian carries out the following duties, as defined in the applicable regulations: holding the portfolio assets in safekeeping, overseeing the Management Company's decisions and monitoring the Fund's cash flow.</li> <li>By virtue of delegation by the Management Company, the Custodian is also responsible for the management of Fund liabilities, which includes centralising subscription and redemption orders for Fund units, as well as keeping an account of Fund units issued.</li> <li>In certain countries, the Custodian delegates its safekeeping activities. A description of the safekeeping activities delegated, the list of delegatees and sub-delegatees of ODDO BHF</li> </ul>
	Succeeping activities delegated, the list of delegateds and sub-delegateds of ODDO BHF SCA and information on the conflicts of interest liable to result from such delegation are available on the ODDO BHF Asset Management SAS website: <u>http://am.oddo-bhf.com</u> . Investors may also request up-to-date information on this from ODDO BHF Asset Management SAS. As an entity, the Custodian is independent of the Management Company.
Administration and Accounting delegated to	European Fund Administration France SAS (EFA France) 17, rue de la Banque 75002 Paris
Statutory auditor	DELOITTE ET ASSOCIÉS 6 place de la Pyramide - 92 908 Paris-La Défense Cedex Represented by Mr Olivier Galienne
Promoter	ODDO BHF ASSET MANAGEMENT SAS, a <i>société par actions simplifiée</i> (simplified joint stock company) Portfolio Management Company approved by the AMF (number GP 99011) 12, Bd de la Madeleine – 75009 Paris
Assignees	None.
Advisers	None.
Agent for receiving subscription and redemption orders	ODDO BHF SCA, a <i>société en commandite par actions</i> (general partnership limited by shares) Bank approved by the French Prudential Control and Resolution Authority 12, Bd de la Madeleine – 75009 Paris
Other agent for receiving subscription and redemption orders	CACEIS BANK LUXEMBOURG BRANCH (prior to centralising) 5, allée Scheffer L-2520 Luxembourg

# **II - OPERATING AND MANAGEMENT PROCEDURES**

# **II.1 - General characteristics**

**Rights attributed to the class of units:** The co-owners' rights are represented by units, with each unit corresponding to the same fraction of the Fund's assets. Each unitholder has a co-ownership right in the assets of the Fund proportional to the number of units they hold. The distributable income consists of:

 $1^{\circ}$  The net income for the financial year plus retained earnings, plus or minus the balance of the income equalisation accounts for the last financial year.

 $2^{\circ}$  The realised capital gains, net of fees, minus realised capital losses, net of fees, recorded during the financial year, plus net capital gains of the same kind recorded during previous financial years and that have not been subject to distribution or accumulation, plus or minus the balance of the capital gains equalisation accounts.

The categories of income referenced in points 1° and 2° respectively may be distributed, in full or in part, independently of each other.

**Inclusion in a register:** The Management Company delegates the management of liabilities to the Custodian. ODDO BHF Sustainable European Convertibles **Voting rights:** No voting rights are attributed to the ownership of units, decisions concerning the Fund being taken by the Management Company. The voting rights attached to the securities held by the Fund are exercised by the Management Company, which has the sole power to take decisions, pursuant to regulations in force. The Management Company's voting policy may be consulted at its registered office or online at <a href="http://am.oddo-bhf.com">http://am.oddo-bhf.com</a> in accordance with article 314-100 of the AMF General Regulation. Unitholders can obtain a report of the Management Company's voting activities from the Management Company.

**Form of units:** Listed on Euroclear France. Units are issued in bearer form. They cannot be issued in or converted into registered form.

Fractions of units: Subscriptions and redemptions are carried out in thousandths of units.

Financial year-end: Last stock market trading day in June.

### End of first financial year: 28 June 2001.

#### Tax regime:

As of 1 July 2014, the Fund shall be governed by the provisions of appendix II, point II. B. of the Agreement (IGA) signed on 14 November 2013 between the government of the French Republic and the government of the United States of America so as to improve compliance with tax obligations at an international level and implement the act governing compliance with these obligations for foreign accounts (FATCA).

This prospectus does not purport to set out the tax implications for investors of subscribing, redeeming, holding or selling the Fund's units. These implications will vary, depending on the laws and practices that apply in the country of residence, domicile or incorporation of the unitholders and on their personal situations.

Abroad, in the countries where the Fund invests, capital gains on the sale of securities and income from foreign sources received by the Fund may be subject to tax, generally in the form of withholding tax. The amount of withholding tax due may be reduced or waived when the governments in question have signed tax treaties.

Depending on your tax status, your country of residence or the jurisdiction from which you invest in the Fund, any capital gains and income resulting from the holding of units of the Fund may be subject to taxation.

We advise you to consult a tax advisor in relation to the potential consequences of purchasing, holding, selling or redeeming units of the Fund according to the laws of your country of tax residence, ordinary residence or domicile.

Neither the Management Company nor the Promoters shall accept any responsibility whatsoever for the tax consequences that may arise for investors following a decision to purchase, hold, sell or redeem units of the Fund.

#### Redemption of units followed by a subscription

As the Fund is made up of several unit classes, a conversion from one class of units by means of a redemption followed by a subscription of another class of units constitutes, for tax purposes, a sale in return for payment of a consideration likely to generate a taxable gain.

## **II.2** - Specific provisions

ISIN:

CR-EUR units: FR0000980989 CI-EUR units: FR0011294586 GC-EUR units: FR0011605518 CI-CHF [H] units: FR0012243996 CRe-EUR units: FR0013031002 DR-EUR units: FR0013105905 DI-EUR units: FR0013105939 CN-EUR units: FR0013296555

Fund of funds: Less than 10% of the net assets.

**Investment objective:** The Fund's objective is to outperform the benchmark index, the Exane ECI Euro Index, over a minimum investment horizon of two years, while also taking into account ESG criteria.

## Benchmark index: Exane ECI Euro Index

The Exane ECI Euro Index is an index representing the composition and liquidity of the convertible bond market in the Euro Zone. The Exane ECI Euro Index is constructed so as to comprise convertible bonds issued in the Euro Zone, denominated in euro. The selected convertible bonds are weighted in the index based on their market capitalisation. Coupons are reinvested. It is available on Standard & Poor's and Bloomberg as well as on the Exane

The above index is broad market index that do not necessarily consider in their composition or calculation methodology the ESG characteristics promoted by the Fund. For a description of the method used to calculate the index, see <u>www.exane.com</u>.

Investors are advised that the benchmark index does not constitute a limitation on the Fund's investment universe. It allows the investor to assess the Fund's risk profile. The Fund's performance may differ substantially from that of its benchmark index.

### **Investment strategy:**

The Fund is managed on an active, discretionary basis and using a fundamental approach.

The Fund's investment universe is made up of convertible bonds issued by issuers headquartered in the European Economic Area, the United Kingdom and Switzerland.

First, the management team takes into account extra-financial ESG (Environment, Social and Governance) criteria in a significant way, thanks to a selectivity approach leading to the elimination of at least 20% of this universe. This selectivity approach can be broken down into two stages:

### I- First stage: sector exclusion

The Fund may not invest in the tobacco and coal mining and coal-based power generation sectors. Likewise, banks that have not committed to a policy that meets international standards for a fossil fuel phase-out will be excluded. Similarly, companies that do not respect the UN Global Compact are strictly excluded.

## **II-** Second stage: ESG rating

This step involves taking into account the ESG rating of a large majority of the companies in the investment universe from our internal rating system or from an external non-financial data provider. This rating process once again reduces the Fund's investment universe to obtain an eligible universe:

- 1. companies that are not monitored by our internal model or by our external non-financial data provider are systematically excluded from the investment universe;
- 2. companies that do not follow our internal model and are assigned an ESG BB rating or below by our external non-financial data provider MSCI ESG Ratings are also systematically excluded from the universe;
- 3. finally, companies rated 1 out of 5 on our internal rating scale on the "human capital" and/or "corporate governance" pillars are also systematically excluded from this universe.

Our internal ESG analysis process is twofold:

- "best-in-universe": the management team favours the highest rated issuers regardless of their size and sector of activity.
- "best effort": the management team values the progress made over time by issuers, thanks to direct dialogue with them.

As part of the company rating process, the following criteria, among others, are analysed:

- Environmental: energy consumption, water consumption, waste management, environmental certifications, products and services with environmental value-added, climate risk management, etc.
- Social: human capital (human resources management, executive team diversity, training, employee health and safety, etc.), supplier management, innovation, etc.
- Governance: corporate governance (preservation of minority shareholder's interests, composition of governance bodies, remuneration policy, etc.), fiscal responsibility, exposure to risk of corruption, etc.

Close attention is paid to analysing human capital and corporate governance, which account for 30% and 25% of each company's score, regardless of its size or industry. We believe that poor human capital management or corporate governance failures pose a major risk to the execution of a company's strategy and therefore to its valuation.

The analysis of controversies (industrial accidents, pollution, convictions for corruption, anti-competitive practices, product safety, supply chain management, etc.), based on information provided by our external non-financial data provider, is integrated into the rating process and directly influences the ESG rating of each company.

This internal ESG analysis results in an internal rating system on a scale of 1 (worst) to 5 (best): High ESG Opportunity (5), ESG Opportunity (4), ESG Neutral (3), Moderate ESG Risk (2) and High ESG Risk (1).

The Management Company pledges that issuers representing at least 90% of the Fund's net assets have an ESG rating. This extra-financial scoring system impacts the overall portfolio structure by limiting exposure to issuers exhibiting lower ESG scores (companies rated 1 out of 5 and 2 out of 5 on our internal rating scale) to a maximum weight of 1/3 of the Fund's net assets and is used to ensure a certain overall ESG quality level of the portfolio. In particular, the weighted average ESG rating of the portfolio shall be equal or above of the benchmark pursuant to our internal scoring.

Second, the investment process comprises the following stages:

- 1. Analysis of the economic climate and markets allowing investment themes to be selected and objectives for market sensitivity ranges to be established.
- 2. Qualitative analysis of each security, which includes:
  - an assessment of the potential of issuing companies and underlying companies, based on a financial analysis including in particular an assessment of prospects for growth, profitability and solvency,
    - an analysis of the securities' technical characteristics based on the bond issuance contract and market price.
  - Portfolio construction: weighting of securities in line with range objectives:
  - geographic and sectoral exposure, etc.
  - average sensitivity to equity risk, credit risk, interest rate risk and volatility.

At all times, the Fund is exposed to fixed income instruments denominated in euro or foreign currencies (subject to a limit of 50% of the

3.

net assets for the latter) and issued by entities with their registered office in the European Economic Area (EEA) or a European OECD member state (70% minimum), and shall invest:

- between 50% and 100% in convertible bonds of all types;
- up to 50% of the net assets in other debt securities, in particular for setting up composite convertibles (listed call options plus traditional bonds or listed call options plus cash).

The Fund is managed within a modified duration range of 0 to 5. The Fund is managed within an equity sensitivity range of 0% to 40%.

The Fund's maximum exposure to all instruments (equity, debt securities, investment funds and derivatives) will be limited to 100% of the Fund's net assets, given that the maximum exposure is the sum of the net exposures to each market (equity, rates, monetary, credit) to which the Fund is exposed (sum of the buying positions and the hedging positions).

### **Composition of assets:**

#### 1. Assets

- <u>Debt securities, money market instruments and bonds</u>: The Fund invests:
  - between 50% and 100% in convertible bonds of all types;
  - up to 50% of the net assets in other debt securities.

Type of issuer and geographical breakdown:

The Fund invests:

- between 70% and 100% of the Fund's net assets in (public and/or private) issuers with their registered office in the European Economic Area or in a European member country of the OECD;
- up to 30% of the Fund's net assets in issuers with their registered office outside the EEA or not in a European member country of the OECD;
- up to 10% in issuers whose registered office is located in an emerging country (non-OECD);
- there is no predefined allocation between private and public debt.

The Fund aims to invest in euro-denominated fixed income instruments. Nonetheless, the Fund reserves the right to invest up to 50% of its assets in fixed income instruments denominated in foreign currency. The Fund shall be hedged against currency risk, with an ancillary risk of no more than 10%.

### Rating:

The manager may invest in rated and unrated debt securities.

*High yield* securities rated lower than BBB- (by Standard & Poor's or deemed equivalent by the Management Company, or using the Management Company's internal rating) will be limited to 35% of the net assets. The Management Company does not use the ratings issued by ratings agencies automatically or in isolation, as it also applies its own internal analysis. In the event of a downgrade, the Management Company will take the interests of unitholders, market conditions and its own analysis of these fixed income products into account when respecting rating limits.

Unrated securities shall not be included in the 35% limit. Unrated securities may represent the same risks as securities rated high yield by the ratings agencies.

<u>Equities</u>:

The Fund may invest up to 10% of its net assets in shares resulting from a conversion of convertible bonds. These shares will be held for a transitional period until such time as the Management Company deems the sale price to be favourable. There is no predefined geographical or sector allocation.

## • Shares or units of other UCIs or investment funds:

Up to 10% of the Fund may be invested in units or shares:

- of French or foreign UCITS that may not invest more than 10% of their assets in units or shares of other UCITS, AIFs or investment funds;
- of French AIFs or AIFs from other EU Member States;
- of investment funds established under foreign law.
- The units or shares of these AIFs and investment funds must meet the four criteria under article R214-13 of the French Monetary and Financial Code, namely: (i) that they are subject to regulations equivalent to those applicable to UCITS and that there is cooperation between the AMF and the regulatory body of the AIF; (ii) that the level of protection granted to shareholders is equivalent to that of UCITS; (iii) that they issue semi-annual and annual reports explaining their activities; and (iv) that they must not themselves invest over 10% of their assets in units or shares of other UCITS, AIFs or foreign investment funds.

These UCIs may be managed by ODDO BHF Asset Management SAS or ODDO BHF Asset Management GmbH and will be compatible with the Fund's investment strategy.

# 2. Financial futures and options:

The Fund may use futures or options traded on French or foreign regulated, organised or OTC markets in order to hedge against or gain exposure to interest rate or equity risk, including on equity indices, in particular with the aim of creating synthetic convertible bonds. The Fund may also use currency forwards to hedge the CI-CHF [H] units.

The Fund may also use currency futures or options solely for the purpose of hedging the portfolio's currency risk, which shall be limited to 10% of the net assets. These financial instruments may include currency futures, options and swaps as well as forward exchange contracts.

The Fund may also use index credit default swaps (CDS) up to a limit of 5% and only to hedge against credit risk.

The Fund will not use Total Return Swaps.

#### 3. Securities with embedded derivatives:

The Fund may hold up to 100% of its assets in any instrument with embedded derivatives that gives immediate or deferred access to the capital of a company (subscription certificates, warrants, convertible bonds) in order to gain exposure to fixed income, credit and equity markets.

All of these transactions are used for the sole purpose of achieving the investment objective.

#### 4. Deposits:

The Fund may use deposits to manage the Fund's cash, up to a maximum 20% of its net assets. Used as part of day-to-day management of the Fund's cash assets, these will contribute to achieving the investment objective based on their level of return.

#### 5. Cash borrowing:

The Fund may borrow the equivalent of up to 10% of its assets in cash in order to cover a temporary delay between incoming and outgoing funds relating to purchases and sales of securities issued on the market, or to cover large redemptions;

#### 6. Temporary purchases and sales of securities:

The Fund may, for cash management purposes, investment of the guarantees obtained in the context of securities lending or to maximise Fund income, use:

- reverse repurchase agreements
- securities lending and repurchase agreements

Any temporary sales or purchases of securities shall be conducted under market conditions and up to a maximum of 100% of the Fund's net assets for reverse repurchase agreements and up to 60% for repurchase agreements and securities lending transactions.

These operations shall be performed on the equities, debt securities and money market instruments referred to in the "Assets (excluding embedded derivatives)" section.

The targeted proportion of AUM used for reverse repurchase agreements is 5%. The target proportion of AUM to be used for repurchase agreements and securities lending is 15%.

Within the scope of these transactions, the Fund may receive or issue financial guarantees (collateral). Their operation and characteristics are presented under "Collateral management".

Temporary purchases and sales of securities may be carried out with ODDO BHF SCA or with EU or United Kingdom banks that have a minimum credit rating of A-.

Additional information can be found under the heading "Fees and expenses".

For further information, please refer to the Fund's annual report.

#### 7. Collateral management:

Within the scope of OTC financial derivatives transactions and temporary purchases and sales of securities, the Fund may receive or issue financial assets as guarantees.

The purpose of receiving financial guarantees is to reduce the Fund's exposure to counterparty default risk. They will consist solely of cash.

As an exception to the above, and only in the case of reverse repurchase operations, the Fund will receive traditional fixed income securities rated at least A- and/or securities issued by governments with a rating of at least AA- as collateral. In any case, the issue of the security received as collateral must be larger than EUR 100 million and the Fund's participation will be limited to 10%.

Transactions potentially requiring the use of financial guarantees shall be carried out with a European Union or United Kingdom credit institution that may belong to the ODDO BHF SCA group.

Any financial guarantees (collateral) received shall also, in accordance with regulations, comply with the following:

- criteria for liquidity, valuation (at least daily, and assets that are not highly volatile, except for obtaining adequate discounts), issuer creditworthiness, correlation (independence vis-à-vis the counterparty) and diversification with maximum exposure to a given issuer of 20% of the net assets;

- it shall be held by the Custodian of the Fund or any third party, in a segregated account, subject to prudential supervision and which has no connection with the provider of the financial guarantees;

- financial guarantees received must be available for full execution by the Fund at any time without consulting the counterparty or the counterparty's consent;

- financial guarantees received as cash shall only be placed as deposits with eligible institutions or invested in top-tier government bonds or used in reverse repurchase transactions (provided that such transactions are concluded with credit institutions subject to prudential supervision and on the condition that the Fund is in a position to recall the total cash amount at any time, accounting for accrued interest) or invested in short-term money market UCIs;

- the financial guarantees will not be reusable.

### **Risk profile:**

Your money will be invested in financial instruments selected by the Management Company. These instruments are subject to the market's movements and fluctuations.

The risks identified by the Management Company and presented below are not exhaustive. Investors are responsible for assessing the risk of any investments they make, with the assistance of a financial investment adviser where applicable, and for ensuring that the investment envisaged is suited to their financial situation and ability to assume financial risks.

The management team adresses sustainability risks by integrating ESG criterias (Environnement and/or Social and/or Governance) into its investment decision making process, as described in the section "investment strategy". The Management Company also considers sustainability safeguards across through its own coal exclusion policy and through the exclusion of companies that do not respect the Principles of the United Nations Global Compact. The Management Company has signed the United Nations Principles for Responsible Investment and also the CDP (previouvly named Carbon Disclosure Project). Finally, the Management Company exercises the voting rights when equities are held by the Fund. Information relating to the Management Company's policies can be found at "am.oddo-bhf.com".

Please refer to the Key Investor Information Document for information on the risk category to which this Fund belongs.

In particular, the Fund will be exposed to the following risks:

- <u>Risk of capital loss</u>: The Fund is not guaranteed or protected; investors may not get back their initial investment in full.
- <u>Risk associated with discretionary management</u>: This risk is linked to the investment style, which is based on expectations regarding the performance of the various markets. There is a risk that the Fund may not be invested in the best-performing markets or securities at all times. The Fund's performance therefore depends on the manager's ability to anticipate movements in the markets or in individual securities. This risk may result in a fall in the net asset value of the Fund and/or a capital loss for the investor.
- Risk associated with convertible bonds: Convertible bonds represent a halfway house between bonds and shares, with the particularity of introducing an element of equity risk into a fixed income instrument that already features interest rate and credit risk. Since equity markets are more volatile than fixed income markets, holding these instruments results in an increase in portfolio risk. The value of convertible bonds depends on several factors: the level of interest rates, changes in the price of the underlying equities, changes in the price of the derivative embedded in the convertible bond. These various factors may result in a fall in the Fund's net asset value.
- <u>Interest rate risk</u>: This corresponds to the risk linked to a rise in bond market interest rates, which causes bond prices and therefore the net asset value of the Fund to fall.
- <u>Credit risk</u>: This is the risk of a potential downgrading of an issuer's credit rating or, in an extreme case, of its collapse, which would have a negative impact on the price of the debt securities issued and therefore on the net asset value of the Fund. This could result in a capital loss for holders. Credit risk varies according to expectations, bond maturities and the level of confidence in each issuer. This may restrict the liquidity of the securities of a particular issuer and have a negative impact on the net asset value of the Fund, especially if the Fund liquidates its positions in a market where transaction volumes are low.
- <u>Counterparty risk</u>: This is the risk of a counterparty's collapse, causing it to default on payment. The Fund may be exposed to the counterparty risk caused by the use of forward financial instruments contracted over-the-counter with credit institutions. The Fund is therefore exposed to the risk that one of these credit institutions may not be able to honour its commitments in connection with such instruments and this may lead to a fall in the net asset value of the Fund.
- <u>Risk associated with high-yield bonds</u>: The Fund must be viewed as partly speculative and as intended in particular for investors aware of the risks inherent in investments in securities with a low rating, or none at all, and restricted liquidity. The use of high yield or unrated securities may therefore expose the Fund to the risk of a sharper decline in the net asset value.
- <u>Volatility risk</u>: This risk is linked to an asset's propensity to fluctuate substantially, either for a particular reason or in line with the market's general movements. The more an asset fluctuates over the short term, the more it is regarded as volatile and therefore more risky. Changes in the volatility of the underlying share directly affect the value of a convertible bond's conversion option. A reduction in volatility may cause convertible bond prices to fall and consequently lead to a fall in the

Fund's net asset value.

- <u>Risk associated with commitments on forward financial instruments</u>: The Fund may use derivatives alongside securities in the portfolio, with an overall commitment of up to 100% of the net assets. These instruments may be used only within the agreed sensitivity range. The Fund's net asset value could fall if markets move unfavourably.
- Liquidity risk of underlying assets:

Weak liquidity on a market makes it sensitive to significant purchase/sale transaction volumes. This increases the volatility of the Fund, the assets of which are traded or listed on this market, and may impact the valuation of these assets and, where applicable, the prices at which the Fund may be obliged to liquidate its positions. The lack of liquidity is particularly associated with certain geographic (emerging countries) and sector (small and mid caps, commodities) characteristics and with certain classes of securities in which the Fund may invest, such as high yield bonds. In such cases, the net asset value of the Fund may therefore fall sharply.

A significant proportion of assets are invested in financial instruments that are sufficiently liquid but nevertheless liable, under certain circumstances, to have relatively weak liquidity, to the extent that this impacts on the liquidity of the Fund as a whole.

- Risk associated with holding small and medium capitalisations:

the Fund may be exposed to small and medium capitalisations. Price fluctuations, both upward and downward, are more acute and more abrupt than for large capitalisations and may therefore result in sharp variations in the Fund's net asset value. Furthermore, the low volumes traded on these markets may result in liquidity risk. This type of investment may affect the Fund's valuation and the prices at which the Fund may be obliged to liquidate its positions, particularly in the case of large redemptions, and may even make it impossible for the Fund to sell its holdings, as a result of which the Fund's net asset value may fall.

## Sustainability Risk:

Refers to an environmental, social or governance event or condition that, if it occurs, could cause an actual or a potential material negative impact on the value of the investments made by this Fund.

#### Environment:

-sector risks associated with the environmental footprint of the business;
-physical and transition risks associated with climate change;
-materiality of environmental controversies; and management of related conflicts of interest;
-dependency of the business on natural capital;
-risks associated to the business' activities, products and services which may impact on the environment.

### Social:

-sector risks associated with health and safety
-environmental and social risks in the supply chain;
-management of the social climate and development of human capital;
-management of quality and risks associated with consumers' safety;
-management and materiality of social/society-related controversies;
-management of the innovation capabilities and intangible assets;

#### Governance:

-quality and transparency of the financial and non-financial communication;
-sector risks associated with bribery and cybersecurity;
-quality of the supervisory corporate bodies
-quality and sustainability of the corporate governance framework;
-management of corporate-governance related conflicts of interest;
-regulatory risks;
-integration into and management of sustainability within the business' strategy."

• and, to a limited extent, to other types of risk:

#### Equity risk:

The Fund is invested directly or indirectly in one or more equity markets that may experience significant fluctuations. The Fund's net asset value could fall during periods in which the equity market is falling.

<u>Emerging markets risk</u>:

This risk is linked to the operating and monitoring conditions on emerging markets to which the Fund is exposed, which may deviate from the standards that exist on the large international markets and may be affected by various disruptions (such as changes in taxation or political stability, or a temporary lack of liquidity on these securities). These disruptions may trigger settlement/delivery problems likely to have an impact on the prices at which the Fund may be obliged to liquidate its positions, which may then result in a sharp fall in the Fund's net asset value.

<u>Currency risk</u>:

This risk is linked to portfolios invested fully or partially in securities denominated in currencies other than the Fund's reference currency and corresponds to the variation in the exchange rate between these currencies and the Fund's reference currency. As such, the value a security may be affected by a change in the value of its reference currency against the euro, even though its value in its base currency may not change, thereby causing the net asset value of the Fund to fall. The portfolio's currency risk shall be limited to 10% of the Fund's net assets.

This currency risk is also linked to the use of currency forwards for hedging the CI-CHF [H] units. CI-CHF [H] units are hedged against CHF/EUR currency risk in order to limit differences in performance relative to euro-denominated units, albeit with a residual currency risk of up to 3%.

Guarantee or protection: None (neither the capital nor the performance are guaranteed)

### **Target investors:**

The units have not been, and shall not be, registered under the 1933 US Securities Act (hereinafter "the Act of 1933"), or under any law applicable in a US State, and the units may not be directly or indirectly assigned, offered or sold in the United States of America (including its territories and possessions) for the benefit of any US persons (hereinafter "US Persons"), as defined by US "Regulation S" under the Act of 1933 adopted by the Securities and Exchange Commission or SEC, except if (i) the units are registered or (ii) an exemption is applicable (with the prior consent of the Fund Management Company's CEO). The Fund is not, and shall not, be registered under the US Investment Company Act of 1940. Any resale or assigning of units in the United States of America or to a "US Person" may constitute a violation of US law and require the prior written consent of the Fund Management Company's CEO. Persons wishing to purchase or subscribe units shall be required to certify in writing that they are not "US Persons".

All unitholders must immediately inform the Fund if they become a "US Person". Any unitholder that becomes a US Person shall no longer be authorised to purchase new units and may be requested to dispose of their units at any time for the benefit of persons who do not have "US Person" status.

The term "US Person" has the same meaning in the Prospectus as the definition given in SEC Regulation S (Part 230 - 17 CFR 230.903). This definition of a "US Person" is available at http://www.sec.gov/about/laws/secrulesregs.htm.

In accordance with the provisions of the Foreign Account Tax Compliance Act ("FATCA"), applicable as of 1 July 2014, if the Fund directly or indirectly invests in US assets, the income from these investments may be subject to 30% withholding tax. To avoid the payment of this 30% withholding tax, France and the United States have concluded an intergovernmental agreement whereby non-US financial institutions ("foreign financial institutions") undertake to set up a procedure to identify direct or indirect investors with US taxpayer status and transmit certain information about these investors to the French tax authorities, which will communicate it to the US tax authorities ("Internal Revenue Service").

In its capacity as a foreign financial institution, the Fund undertakes to comply with FATCA and to take any measures required by the aforementioned intergovernmental agreement.

Except for these restrictions, the Fund is open to all investors, while bearing the following in mind.

CR-EUR and DR-EUR units are primarily aimed at retail investors.

CI-EUR and DI-EUR units are reserved for eligible counterparties and professional investors as per Directive 2014/65/EU ("MiFID II").

GC-EUR units are reserved for (i) insurance companies approved by ODDO BHF ASSET MANAGEMENT SAS, to represent unit-linked products subscribed as part of "advisory management" contracts in their range and for (ii) ODDO BHF SCA clients also having signed an advisory agreement with an ODDO BHF SCA financial investment advisory partner.

CI-CHF [H] units are only accessible to eligible counterparties and professional investors per se according to MiFID II. These units are hedged against Swiss franc/euro exchange risk in order to limit changes in performance in comparison to the unit in euro, albeit with a residual exchange risk of up to 3%.

CRe-EUR units are reserved for Italian and Spanish natural person investors.

CN-EUR units are available solely at the discretion of the Management Company and will not pay any distribution fees or rebates. Units reserved for (i) investors subscribing via an intermediary providing the service of investment advice on an independent basis pursuant to MiFID II, (ii) investors subscribing via a financial intermediary on the basis of a fee agreement concluded between the investor and the intermediary and mentioning that the intermediary is exclusively paid by the investor, (iii) companies providing the service of portfolio management pursuant to MiFID II, (iv) UCIs managed by ODDO BHF Group entities, and (v) ODDO BHF SCA when providing the service of investment advice on the basis of a written fee agreement concluded with its client.

# Recommended investment horizon: 2 years.

## Typical investor profile

The Fund is intended for anyone seeking exposure to fixed income markets by means of convertible bonds and synthetic convertible bonds in particular and who is able to bear any losses associated with this exposure.

The recommended minimum investment period is more than two years.

The amount that is appropriate to invest in this Fund depends on your personal wealth. To determine this amount, investors should consider their personal wealth/assets, their current financial needs and those in more than two years, as well as their willingness to accept risks or their preference for a more prudent investment. It is also highly recommended that investors sufficiently diversify their investments so as not to be exposed solely to the risks of this Fund.

#### Allocation of distributable income (income and capital gains):

Distributable income	CR-EUR, CI-EUR, GC-EUR, CI- CHF [H], CRe-EUR and CN-EUR Accumulation units	DR-EUR and DI-EUR Distribution units
Distribution of income	Accumulation	Distributed in full, or partly carried forward by decision of the management company
Allocation of net realised capital gains or losses	Accumulation	Distributed in full, or partly carried forward by decision of the management company and/or accumulated

#### **Base currency:**

CR-EUR, CI-EUR, GC-EUR, CRe-EUR, DR-EUR, DI-EUR and CN-EUR units are denominated in euro (EUR). CI-CHF [H] units are denominated in Swiss francs (CHF). CI-CHF [H] units are hedged against CHF/EUR currency risk in order to limit differences in performance relative to euro-denominated units, albeit with a residual currency risk of up to 3%.

## Form of units: Bearer.

Fractions of units: subscriptions and redemptions in thousandths of units.

## Terms and conditions of subscriptions and redemptions:

Subscription and redemption requests are centralised by the Custodian every trading day until 11:15 (Paris time) and executed on the basis of the net asset value of the same day. The resulting settlements shall be carried out on the second trading day following the NAV date, except in the case of CI-CHF [H] units, for which settlements shall be carried out at the latest on the fifth trading day following the NAV date.

Any order received by the Custodian after this time will be executed at the following net asset value.

D : NAV calculation date		D + 1 business day	D + 2 business day	D + 5 business day
Centralisation prior to 11 :15am (CET/CEST) of the subscription and redemption requests	Execution of the order at D at the latest	Publication of the NAVe	Settlement of the subscription and redemption requests (except for the CI-CHF [H] units)	Settlement of the subscription and redemption requests for CI-CHF [H] units

## Initial value of the unit:

CR-EUR units: EUR 100 CI-EUR units: EUR 1,000 GC-EUR units: EUR 100 CI-CHF [H] units: CHF 1,000 CRe-EUR units: EUR 100 DR-EUR units: EUR 100 DI-EUR units: EUR 1,000 CN-EUR units: EUR 100

## Minimum initial investment:

CR-EUR units: 1 thousandth of a unit CI-EUR units: EUR 250,000 \* GC-EUR units: EUR 100 CI-CHF [H] units: CHF 250,000\* CRe-EUR units: 1 thousandth of a unit DR-EUR units: 1 thousandth of a unit DI-EUR units: EUR 250,000 \* CN-EUR units: 1 thousandth of a unit \*With the exception of the Management Company, companies in the Management Company's group and UCIs and mandates managed by the Management Company, from which no minimum subscription is required.

# Minimum subsequent investment

CR-EUR units: 1 thousandth of a unit CI-EUR units: 1 thousandth of a unit GC-EUR units: 1 thousandth of a unit CI-CHF [H] units: 1 thousandth of a unit ODDO BHF Sustainable European Convertibles

# Centralisation agent for subscription and redemption requests delegated by the Management Company: ODDO BHF SCA

12, Bd de la Madeleine - 75009 Paris.

The Fund's promoters must send subscription and/or redemption orders to the Centralising Agent no later than the centralisation cut-off time. Any order received by the Centralising Agent after this time will be executed at the following net asset value.

Promoters may apply their own cut-off time, which may be earlier than the cut-off time mentioned above, in order to take into account the time required to transmit orders to the centralising agent. It is the investor's responsibility to obtain information on the time at which his order has been received by the promoter for processing.

#### Date and frequency of NAV calculation:

The net asset value is calculated daily, with the exception of French public holidays and days on which the French markets are closed (official calendar of Euronext Paris S.A.).

#### Place and methods of publication or communication of net asset value:

The Fund's net asset value is available from the Management Company and the Custodian at 12, boulevard de la Madeleine, 75009 Paris, and from the website (<u>http://am.oddo-bhf.com</u>).

Gate provisions for capping redemptions: The Management Company may make use of a gate provision. This allows redemption requests from unitholders of the Fund to be spread out over several net asset value dates when they exceed a given, objectively calculated level.

Method applied:

Fund unitholders are reminded that the gate trigger threshold corresponds to the ratio between:

-the difference – on the same centralisation date – between the number of redemption requests for Fund units, or the total amount of these redemptions, and the number of subscription requests for Fund units, or the total amount of these subscriptions; and -the net assets or the total number of Fund units.

The Fund has several unit classes, and the threshold that triggers the procedure shall be the same for all of the Fund's unit classes.

The threshold for applying the gate is in line with the frequency of the Fund's NAV calculation, its investment objectives and the liquidity of the assets in its portfolio. The latter is specified in the Fund's management regulations. Centralised redemptions are based on all of the Fund's assets, not specific unit classes.

When redemption requests exceed the gate trigger threshold, the Management Company may decide to satisfy more redemption requests than the gate allows, and thus partially or totally execute orders that are eligible to be blocked.

#### Notifying unitholders:

If the gate threshold is triggered, all Fund unitholders will be informed by any means via the Management Company's website (http://am.oddo-bhf.com).

Unitholders of the Fund whose orders were not executed will be notified individually as soon as possible.

#### Processing of unexecuted orders:

Redemption orders shall be executed for all unitholders of the Fund who have made redemption requests since the last centralisation date in equal proportion. Orders that have not been executed will be automatically carried forward to the next net asset value date; they will not be given priority over new redemption orders submitted for the following net asset value date. Under no circumstances may unitholders of the Fund in question revoke redemption orders that were not executed and have been automatically carried forward.

## Example showing how the provision is applied:

If total redemption requests for Fund units amount to 10% of net assets, but the trigger threshold is 5% of net assets, the Management Company may decide to satisfy redemption requests corresponding to up to 7.5% of net assets (and thus execute 75% of all redemption requests instead of the 50% it would have if it had strictly applied the 5% gate).

#### Notification of portfolio structure:

The Management Company may, upon request, notify professional investors subject to the obligations resulting from Directive 2009/138/EC (the Solvency II Directive) of the structure of the Fund's portfolio at the earliest 48 hours from the last publication of the net asset value. The information provided shall be treated with the utmost confidentiality and shall only be used for the calculation of prudential requirements. It cannot, under any circumstances, be used for illegal activities such as market timing or late trading by unitholders in possession of such information.

## Fees and expenses:

### o <u>Subscription and redemption fees</u>:

Subscription fees increase the subscription price paid by the investor, while redemption fees decrease the redemption price. The fees charged by the Fund serve to offset the costs incurred by the Fund to invest and disinvest investors' monies. Fees not paid to the Fund are paid to the Management Company, the promoter, etc.

Fees payable by the investor on subscriptions and redemptions	Basis	Rate for CR-EUR, CI-EUR, GC-EUR, CRe-EUR, CI- CHF [H], DR-EUR, DI-EUR and CN-EUR units
Subscription fee not payable to the Fund	NAV per unit × number of units	Maximum 4% inclusive of tax
Subscription fee payable to the Fund	NAV per unit × number of units	None
Redemption fee not payable to the Fund	NAV per unit × number of units	None
Redemption fee payable to the Fund	NAV per unit × number of units	None

# o <u>Management and administration fees</u>:

Fees charged to the Fund	Basis	Rate
	Net assets	CR-EUR and DR-EUR units: Maximum 1%, inclusive of tax
Financial and administrative management fees not payable to the Management Company		CRe-EUR units: Maximum 1.60%
(statutory auditor, custodian, distributors, lawyers)		CI-EUR, GC-EUR, CI-CHF [H] and DI-EUR units: Maximum 0.65% inclusive of tax
		CN-EUR units: Maximum 0.75% inclusive of tax
Performance fee	Net assets	None
Transaction fees charged by stakeholders: - Management Company: 100%	Payable on each transaction	Equities: depending on the markets, with a maximum of 0.15% exclusive of tax and a minimum of EUR 7.50 excluding tax Convertible bonds: 0.30% exclusive of tax with a minimum of EUR 7.50 exclusive of tax Bonds: 0.03% exclusive of tax and a minimum of EUR 7.50 exclusive of tax Money market instruments and derivatives: None

#### Methods of calculating and sharing the return on temporary purchases and sales of securities

In the event of temporary sales of securities (security lending or repurchase agreements), the resulting payment is allocated as follows : 60% to the Fund and 40% to the counterparty. No other direct fee shall be charged to the Fund. The Management Company shall not receive any payment resulting from these operations. The Fund's sole counterparty is ODDO BHF SCA as principal agent.

In the event of temporary purchases of securities (reverse repurchase agreements), the Fund shall select counterparties according to the best selection and best execution policies as defined by the Management Company and receives the entire payment resulting from these operations. No other direct fee shall be charged to the Fund. The Management Company shall not receive any payment resulting from these operations.

For the purpose of these operations, the service provider of the Fund is a credit institution whose registered office is located in a Member State of the European Union or in the United Kingdom. The service provider will act independently of the Fund and serve systematically as counterparty to market transactions. The service provider may be part of the ODDO BHF Group.

For further information, please refer to the Fund's annual report.

**Procedure for the selection of intermediaries**: Intermediaries and counterparties are selected by management staff using a competitive tendering procedure from a predefined list. This list is drawn up using precise selection criteria laid down in the market intermediary selection policy which may be consulted on the Management Company's website.

#### **Investment research funding:**

The Fund shall bear the fees related to investment research in equities through a commission allocated to market intermediaries conducting the aforementioned research.

The Management Company decided to bear the fees related to investment research in debt securities. For this purpose, the Management Company exclusively resorts to its own funds.

# **III - COMMERCIAL INFORMATION**

Subscription and redemption of units: Subscription and redemption procedures are presented in the section "Subscription and redemption procedures".

Information relating to the Fun	d is provided by:
Company	ODDO BHF Asset Management SAS
Address	12, Bd de la Madeleine 75009 Paris.
Email	information_oam@oddo-bhf.com
Information is also available:	
On the website	http://am.oddo-bhf.com
By contacting	Customer Services

01 44 51 80 28

The AMF website (<u>www.amf-france.org</u>) provides additional information on the list of regulatory documents and all the provisions relating to investor protection.

Publication date: 24/03/2021

By telephoning

# **IV - INVESTMENT RULES**

**Regulatory ratios applicable to the Fund**: The legal investment rules applicable to the Fund are those that govern UCITS investing no more than 10% of their assets in other UCIs.

# V - GLOBAL RISK

The Fund's overall risk is calculated using the commitment method.

# VI – INFORMATION ON ENVIRONMENTAL, SOCIAL AND GOVERNANCE (ESG) CRITERIA

Additional information on the application of ESG criteria by the Management Company shall be available in the Fund's annual report and on the Management Company's website: <u>http://am.oddo-bhf.com</u>

# VII - ASSET VALUATION AND ACCOUNTING RULES

#### Asset valuation rules:

The calculation of the net asset value per unit is subject to the following valuation rules:

- Financial instruments and transferable securities traded on regulated markets are valued at their market price using the following principles:
- The valuation is based on the last official market price.

The market price used depends on the market on which the instrument is listed:			
European markets:	Last market price on the net asset value calculation day		
Asian markets:	Last market price on the net asset value calculation day		
North and South American markets:	Last market price on the net asset value calculation day		

The prices used are those obtained from financial information providers and available on the following day at 09:00 (Paris time): Fininfo or Bloomberg.

In the event that no price is available for a security, the last known price is used.

However, the following instruments are valued using the following specific valuation methods:

- Negotiable debt securities and similar securities that are not the subject of significant transactions are valued using an actuarial method, with the rate used being compounded :

A risk-free rate obtained by linear interpolation of the OIS curve discounted on a daily basis ;

A credit spread obtained at issue and kept constant throughout the life of the security.

However, negotiable debt securities with a residual maturity of less than or equal to three months will be valued using the straight-line method.

- financial contracts (futures, options or swap transactions concluded on over-the-counter markets) are valued at their market value or at a value estimated according to the terms and conditions determined by the Management Company.
ODDO BHF Sustainable European Convertibles 15/26

The method for valuing off-balance sheet commitments consists in valuing futures contracts at their market price and in converting options into the equivalent value of the underlying.

- Financial guarantees: in order to limit counterparty risk as much as possible while also factoring in operational constraints, the Management Company applies a daily margin call system, per fund and per counterparty, with an activation threshold set at a maximum of EUR 100,000 based on an evaluation of the mark-to-market price.

Deposits are recorded based on their nominal value plus the interest calculated daily.

The prices used for the valuation of futures or options are consistent with those of the underlying securities. They may vary depending on where they are listed:

European markets:	Settlement price on the NAV calculation day, if different from the last price.
Asian markets:	Last market price on the NAV calculation day, if different from the last price.
North and South American markets:	Last market price on the NAV calculation day, if different from the last price.

In the event that no price is available for a future or option contract, the last known price is used.

Securities subject to a temporary acquisition or sale agreement are valued in accordance with the regulations in force. Securities received under repurchase agreements are recorded on their acquisition date under the heading "Receivables on securities received under a repurchase agreement (pension)" at the value fixed in the contract by the counterparty of the liquidity account concerned. For as long as they are held they are recognised at that value plus the accrued interest from the securities in custody.

Securities transferred under repurchase agreements are withdrawn from their account on the date of the transaction and the corresponding receivable is booked under the heading "Securities transferred under a repurchase agreement (pension)"; they are valued at their market value. Payables on securities transferred under repurchase agreements are recorded under the heading "Payables on securities transferred under a repurchase agreement (pension)" by the counterparty of the liquidity account concerned. It is maintained at the value determined in the contract plus any accrued interest on the debt.

- Other instruments: fund units or shares are valued at their last known net asset value.

- Financial instruments whose prices have not been determined on the valuation day or whose prices have been adjusted are valued under the Management Company's responsibility at their foreseeable sale prices. These valuations and their justification are communicated to the statutory auditor at the time of the audit.

#### Accounting methods:

Income accounting: The interest on bonds and debt securities is calculated using the accrued interest method.

Transaction cost accounting: Transactions are recorded excluding fees.

#### Swing Pricing mechanism:

Large subscriptions and redemptions may affect the Net Asset Value owing to the cost of restructuring the portfolio in the event of investments and divestments. This cost may arise from the difference between the transaction price and the valuation price, taxes or brokerage charges.

In order to protect the interests of unitholders investing for the medium-to-long term, the Management Company has decided to apply a Swing Pricing mechanism in the Fund with a trigger threshold.

Once the daily balance of subscriptions/redemptions exceeds, in absolute terms, a trigger threshold determined in advance by the Management Company the Net Asset Value will be adjusted. Consequently, the Net Asset Value will be increased (or, where applicable, decreased) if the balance (in absolute terms) of subscriptions/redemptions exceeds the threshold.

The sole aim of this price adjustment mechanism is to protect the unitholders of each Fund by limiting the impact of these subscriptions/redemptions on the Net Asset Value.

This mechanism does not generate any additional costs for unitholders. Rather, it spreads the costs in such a way that the unitholders of each Fund do not bear any costs associated with transactions caused by subscriptions/redemptions made by incoming or outgoing investors.

The trigger threshold is expressed as a percentage of the Fund's total assets and not by unit. The trigger threshold and swing factor (corresponding to the cost of restructuring the portfolio) are determined by the Management Company. The swing factor is reviewed monthly.

Performance and risk indicators are calculated based on the potentially adjusted Net Asset Value. As such, use of the Swing Pricing mechanism may affect the Fund's volatility and, occasionally, its performance.

In accordance with the regulations, only those responsible for its implementation are aware of the details of this mechanism, such as the trigger threshold percentage. This information must not be made public under any circumstances.

# VIII – REMUNERATION

The management body of the Management Company is responsible for drawing up, approving and monitoring the remuneration policy. It must ensure that the remuneration policy encourages employees to take risks in line with the risks taken by the funds managed by the Management Company, the investors having placed their assets in these funds and the Management Company itself. Each year, the Management Company shall identify those persons who may be qualified as risk takers in accordance with the regulations in force. The list of employees thus identified as risk takers shall then be submitted to the Remuneration Committee and passed on to the relevant management body. With regard to the variable remuneration component, the Management Company has set a significant threshold triggering payment of a deferred variable remuneration amount. In this way, an employee designated as being a risk taker and entitled to significant variable remuneration will receive a portion of this variable remuneration on a deferred basis. This deferred remuneration shall consist of 40% of the entire variable remuneration amount, from the first euro.

In order to satisfy the obligation to pay 50% of the variable remuneration in instruments form or indexation portofolio's form, the Management Company will pay 50% of the variable remuneration defined for the ending year in February of the following year, based on the statement made to employees in December. As for the remaining 50%, 10% of the variable remuneration defined will be payed in July after these assets have been invested in the indexation portofolio, for the period from beginning of January to end of June (see below), the remaining 40% of the variable remuneration remains concerned by the deferred payment for a period of 3 years as part of the indexing tool.

Provisions relating to the deferred part of variable remuneration shall be calculated using a tool created by the Management Company. This tool consists of a basket of funds that represent each of the Management Company's management strategies, and each fund is weighted in proportion to the assets under management of the Management Company within each of its strategies.

Detailed information on the remuneration policy is available on the Management Company's website (<u>https://am.oddo-bhf.com</u>). Investors may also request a hard copy of this information from the Management Company.

# INFORMATION FOR INVESTORS IN GERMANY

ODDO BHF Asset Management GmbH, Herzogstraße 15, 40217 Düsseldorf acts as German information agent for the Fund in the Federal Republic of Germany (the "German Information Agent").

Applications for the redemptions and conversion of units may be sent to ODDO BHF SCA, 12, Bd de la Madeleine – 75009 Paris (hereinafter the "Depository").

All payments to investors, including redemption proceeds and potential distributions may, upon request, be paid through the Depositary.

The prospectus the Key Investor Information Documents, the Regulations and the annual and semi-annual reports, each in paper form, as well as the issue and redemption prices of the units registered in Germany are available and may be obtained free of charge from the German Information Agent.

The issue and redemption prices of the units will be published on www.fundinfo.com.

Any notices to German unitholders will be published on www.am.oddo-bhf.com and may also be obtained free of charge from the German Information Agent. Moreover, registered investors will be notified by way of durable media, and notices to German unitholders will be published on www.fundinfo.com, in the following instances: suspension of the redemption of units; liquidation of the Fund; changes to the Regulations that are inconsistent with the existing investment principles, affect significant investor rights, or relate to remuneration or compensation of expenses (stating the background and the investors' rights), the merger of the Fund or the possible conversion of the Fund into a feeder fund.

Special risks resulting from tax publication requirements in Germany:

The Management Company must provide documentation to the German fiscal authorities upon request in order for such authorities to, e.g. verify the accuracy of the published tax information. The basis on which such figures are calculated is subject to interpretation and it cannot be guaranteed that the German fiscal authorities will accept or agree with the Management Company's calculation methodology in every material aspect. In addition, investors should be aware that, if it transpires that the published tax information is incorrect, any subsequent correction will, as a general rule, not have retrospective effect, but will only take effect during the current financial year. Consequently, the correction may positively or negatively affect the investors who receive a distribution or an attribution of deemed income distributions in the current financial year.

# ADDITIONAL INFORMATION FOR INVESTORS IN AUSTRIA

The management company has notified the Austrian Financial Market Authority ("FMA") of its intention to market shares of ODDO BHF Sustainable European Convertibles (the "**Fund**") in Austria according to Sec 140 of the Austrian Investment Fund Act and is entitled to publicly market the shares of the Fund in Austria since completion of the notification procedure.

### **Paying and Information Agent**

#### "Erste Bank der Oesterreichischen Sparkassen AG"

Is the appointed paying and information agent of the Fund in Austria. Requests for information should be addressed the following address : "Erste Bank der oesterreichischen Sparkassen AG, OE 533, Graben 21, A-1010 Wien, Austria. Telephone : +43 (0) 50 100 11744 / Facsimile : +43 (0) 50 100 911744.

Applications for redemption of units of the Fund can be submitted to the paying and information agent. Payments to shareholders, including any redemption of the shares of the Fund or any distributions will be carried out via the paying and information agent on demand of the investor.

The prospectus of the Fund, the Fund's articles of association/rules, the annual and half-year reports, will be provided to investors in printed form at the premises of the management company and can also be obtained in printed form through the paying and information agent. Information on the issue and redemption price as well as the net asset value of the shares of the Fund can also be obtained from the paying and information agent. A German language version of the key investor information document within the meaning of Article 3 (1) of Commission Regulation (EU) No 583/2010 of 1 July 2010 will be provided to investors in printed form at the premises of the management company and at the premises of the paying and information agent.

#### Tax situation in Austria

The Fund is a foreign investment fund in the meaning of Sec 188 of the Austrian Investment Fund Act. The shares of the Fund may be offered for public marketing in Austria and the dividend equivalent amounts are being calculated and provided by Erste Bank Oesterreichischen Sparkassen AG as Austrian tax representative appointed vis-à-vis the Austrian tax authorities pursuant to Sec 186 (2) (2) of the Austrian Investment Fund Act.

#### **Private investors**

Distributions and dividend equivalent amounts of the Fund are subject to Austrian income tax. Insofar as an effective distribution does not take place, the total income from the investment of capital in the meaning of Sec 27 (2) of the Austrian Income Tax Act (dividends, interest) plus 60% of the positive difference from the income pursuant to Sec 27 (3) and (4) of the Austrian Income Tax Act (capital gains, income from derivates) less expenses related thereto are deemed as distributed pursuant to Sec 186 (2) of the Austrian Investment Fund Act upon payment of the withholding tax (dividend equivalent amounts). In case the payment of the withholding tax does not occur within four months upon the end of the financial year, the dividend equivalent amounts are deemed as distributed as of the end of this period. In case the dividend equivalent amounts are in fact distributed at any time later, they are tax exempt. As of 1 April 2012, capital gains derived from the sale of shares of the Fund which are held as private assets are subject to income tax.

Investors holding shares of the Fund as private assets are obliged to disclose distributions, dividend equivalent amounts and capital gains in its income tax returns. The income is subject to 25 % income tax.

## **Business investors**

Distributions, dividend equivalent amounts and capital gains of Investors holding the shares of the Fund as business assets, are also subject to income tax whereby in such case the total difference (and not only 60%) of the income pursuant to Sec 27 (3) and (4) of the Austrian Income Tax Act (capital gains, income from derivates) less expenses related thereto is subject to taxation. Capital gains derived from the sale of shares of the Fund are also subject to taxation.

Distributions, dividend equivalent amounts and capital gains of investors holding the shares of the Fund as business assets, are also subject to 25% income tax (in case of individuals) or 25% corporate income tax (in case of legal entities).

#### Withholding tax

In case the shares of the Fund are kept on an Austrian deposit, distributions are subject to 25 % withholding tax. Upon deduction of the withholding tax, the income tax of private investors is settled.

By Amendment on the Tax Amendment Act 2004 (Abgabenänderungsgesetz 2004, Federal Law Gazette I 2004/180), the option has been introduced to opt for withholding tax also regarding dividend equivalent amounts, provided that (i) the withholding tax on interest directly or indirectly realised by the investment fund including any income adjustments pursuant to Sec 93 (2) (3) and Sec 93 (3) (1) to (3) of the Austrian Income Tax Act are published on a daily basis and (ii) the withholding tax on the distributions and the deemed distributions are published on a yearly basis via Oesterreichische Kontrollbank (Sec 93 (1) in conjunction with (3)(5) of the Austrian Income Tax Act, Sec 95 (2)of the Austrian Income Tax Act in conjunction with Sec 186 (2)(2) of the Austrian Investment Fund Act). This voluntary deduction of withholding tax is however only possible in case the shares of the Fund are deposited with a bank in Austria.

# Tax representative pursuant to Sec 186 (2) (2) InvFG

"Erste Bank der oesterreichischen Sparkassen AG" OE 533, Graben 21, A-1010 Wien, Austria. Telephone : +43 (0) 50 100 11744 / Facsimile : +43 (0)50 100 911744.

# I. Colocação e Comercialização em Portugal

O BEST- Banco Electrónico de Serviço Total, S.A., é uma entidade comercializadora do FCP ODDO BHF Sustainable European Convertibles em território nacional, nomeadamente para efeitos de recepção de ordens de subscrição, resgate e os pagamentos e recebimentos inerentes.

O BEST- Banco Electrónico de Serviço Total, S.A facultará de forma gratuita o documento de Informação Fundamental ao Investidor aos subscritores antes da celebração do contrato. Além disso, o prospecto completo e os últimos relatórios anual e semestral publicados serão facultados gratuitamente aos subscritores que o solicitarem.

O FCP é comercializada pelo BEST- Banco Electrónico de Serviço Total, S.A, nos Centros de Investimento BEST que são agências do Banco BEST e através dos canais de comercialização à distância: Internet <u>www.BancoBest.pt</u> e telefone 707 246 707.

A comercialização em Portugal da FCP foi precedida da respectiva autorização proferida em 02 de março de 2016 pela Comissão do Mercado de Valores Mobiliários (**CMVM**), entidade cuja sede se situa em Lisboa, Rua Laura Alves, nº4.

# II. Denominação dos Fundos e classes disponíveis na Entidade Comercializadora

Denominação	ISIN	Categoria	Moeda	Inicio Comerc.
			Comerc.	
ODDO BHF Sustainable European Convertibles	FR0013105939	DI-EUR	Euro	
ODDO BHF Sustainable European Convertibles	FR0013105905	DR-EUR	Euro	
ODDO BHF Sustainable European Convertibles	FR0000980989	CR-EUR	Euro	
ODDO BHF Sustainable European Convertibles	FR0011294586	CI-EUR	Euro	
ODDO BHF Sustainable European Convertibles	FR0011605518	GC-EUR	Euro	
ODDO BHF Sustainable European Convertibles	FR0012243996	CI-CHF [H]	CHF	
ODDO BHF Sustainable European Convertibles	FR0013031002	CRe-EUR	Euro	
ODDO BHF Sustainable European Convertibles	FR0013296555	CN-EUR	Euro	

# III. Encargos

Comissões cobradas pelo BEST- Banco Electrónico de Serviço Total, S.A., enquanto Entidade Comercializadora				
Comissões de subscrição	0%			
Comissões de resgate	0%			
Comissões de conversão	Operação não disponível para a Entidade Comercializadora			

# IV. Fiscalidade

	Titular do rendimento	Rendimentos, incluindo os obtidos com o resgate	
IRS	Pessoas singulares residentes	Retenção na fonte, a título definitivo, à taxa de 28%. Englobamento opcional.	
IRS	Pessoas singulares não residentes	Não sujeitos a imposto em território português.	
IRC	Pessoas colectivas residentes	Levados a proveito do exercício e tributados à taxa de IRC aplicável à pessoa colectiva,	
		acrescida da Derrama.	
IRC	Pessoas colectivas não residentes	Não sujeitos a imposto em território português.	

# V. Data das operações

Considera-se que o pedido de subscrição, conversão, resgate ou venda é recebido pela entidade comercializadora:

a) no próprio dia, se efectuado até às 08:00 horas de cada dia útil;

b) no dia útil seguinte, se efectuado depois das 08:00 horas de cada dia útil.

# VI. Datas-Valor a considerar na liquidação financeira das ordens

D	D+1	D+3
Dia de recolha da ordem de subscrição ou de	Data da Cotação para subscrição e	Data valor do debito para subscrição e
resgate	resgate	crédito para resgate



# REGULATIONS

# TITLE 1 - ASSETS AND UNITS

### Article 1 - Co-ownership units

The co-owners' rights are represented by units, with each unit corresponding to the same fraction of the Fund's assets. Each unitholder has a co-ownership right in the assets of the Fund proportional to the number of units they hold.

The term of the Fund is 99 years starting from its inception date, except in the event of early dissolution or extension as set forth in the present regulations.

#### Unit classes:

The characteristics of the various classes of units and their eligibility requirements are described in the Fund's prospectus.

- The different classes of units may:
- apply different dividend policies (distribution or accumulation);
- be denominated in different currencies;
- be charged different management fees;
- bear different subscription and redemption fees;
- have a different nominal value;
- be automatically hedged against currency risk, in full or in part, as defined in the Fund's prospectus. This hedge is created using financial instruments that reduce to a minimum the impact of the hedging transactions on the Fund's other unit classes;
- be reserved for one or several distribution networks.

The units may be merged or split.

Following the decision of the Management Company's CEO, units may be sub-divided into thousandths, referred to as fractions of units.

The provisions of the regulations governing the issue and redemption of units shall apply to fractions of units, whose value shall always be proportionate to that of the units they represent. Unless otherwise provided, all other provisions of the regulations relating to units shall apply to fractions of units without any need to make a specific provision to that end.

Lastly, the Management Company's CEO may decide, at its own discretion, to sub-divide the units by issuing new units, which shall be allocated to unitholders in exchange for their existing units.

#### Article 2 - Minimum assets

Units may not be redeemed if the Fund's assets fall below EUR 300,000; if the assets remain below this amount for a period of 30 days, the Management Company shall make the necessary provisions to liquidate the fund in question, or to carry out one of the operations mentioned in article 411-16 of the AMF General Regulation (transfer of the UCITS).

#### Article 3 - Issue and redemption of units

Units are issued at any time following receipt of subscription requests from unitholders, on the basis of their net asset value plus a subscription fee, where applicable.

Units are issued in bearer form.

Subscriptions and redemptions are executed under the conditions and according to the procedures defined in the Fund's prospectus.

Units of the Fund may be listed on a stock exchange in accordance with the regulations in force.

Subscriptions must be fully paid up on the day the net asset value is calculated. They may be made in cash and/or by a contribution in kind in the form of financial instruments. The management company is entitled to refuse any securities offered and, for that purpose, must communicate its decision within seven days of the date on which the securities were tendered. If they are accepted, the securities contributed in kind are valued according to the rules laid down in article 4 and the subscription is based on the first net asset value following acceptance of the relevant securities.

Redemptions are made exclusively in cash, except in the event of liquidation of the Fund when unitholders have agreed to be reimbursed in kind. They are settled by the registrar within a maximum of five days from the valuation day of the units.

However, if in exceptional circumstances the redemption requires the prior sale of assets held in the Fund, this deadline may be extended to a maximum of 30 days.

With the exception of a succession or an inter vivos gift, the sale or transfer of units between unitholders, or between unitholders and third parties, is treated as a redemption followed by a subscription; if this involves a third party, the sale or transfer amount must, where applicable, be supplemented by the beneficiary in order to at least reach the minimum subscription amount stipulated by the prospectus.

In application of article L.214-8-7 of the French Monetary and Financial Code the redemption of units by the Fund as well as the issue of new units may be suspended on a temporary basis by the management company in exceptional circumstances and if this is deemed necessary to protect the interests of unitholders.

If the net assets of the Fund have fallen below the minimum threshold set by the regulations, no redemptions can be carried out.

In exceptional circumstances and where necessary to protect the investors' interests, the Management Company may invoke a provision allowing redemptions to be capped if they exceed a 5% threshold (redemptions net of subscriptions/last known net asset value). However, this threshold is not triggered systematically; if the Fund has sufficient liquidity, the Management Company may decide to satisfy redemptions exceeding this threshold. The gate may be applied for a maximum of twenty net asset value dates over three months. The part of the order that is not executed may in no case be cancelled, and is automatically carried forward to the next centralisation date. Round-trip transactions involving subscriptions and redemptions of an equal number of units, based on the same net asset value and for a single unitholder or beneficial owner are not subject to the gate provision.

The Management Company may prevent:

- the holding of units by any individual or legal entity not entitled to hold Fund units under the terms of the "target investors" section (hereinafter "Non-Eligible Persons"), and/or

- the registering in the Fund's unitholder register or the Transfer Agent's register of any "Non-Eligible Intermediaries", in accordance with the stipulations of the Agreement (IGA) signed on 14 November 2013 between the government of the French Republic and the government of the United States of America so as to improve compliance with tax obligations on an international level and implement the act governing compliance with these obligations for foreign accounts (FATCA).

Within this context, the Management Company may:

- refuse to issue any units if it appears that such an issuance would or could result in said units being held by a "Non-Eligible Person" or registered in the Fund's unitholder register or the Transfer Agent's register;

- request that all information which it deems necessary in order to determine whether or not the beneficial owner of the units in question is a "Non-Eligible Person" be provided at any time from any intermediary whose name appears in the Registers of unitholders, accompanied by a solemn declaration;

- if it appears that the beneficial owner of the units is a "Non-Eligible Person" and is registered in the Fund's Registers of unitholders, immediately proceed with the compulsory redemption of the units held by the Non-Eligible Person. The compulsory redemption shall be carried out using the last known net asset value, increased if applicable by the applicable charges, fees and commissions, which shall be borne by the unitholders concerned by the redemption.

#### Article 4 - Calculation of the net asset value

The net asset value of the units is calculated in accordance with the valuation rules specified in the Fund's prospectus.

Contributions in kind may comprise only stocks, securities, or contracts admissible as assets of UCITS; they are valued according to valuation rules governing the calculation of the net asset value.

## **TITLE 2 - OPERATION OF THE FUND**

#### Article 5 - The management company

The Fund is managed by the management company in accordance with the Fund's investment objectives. The management company shall act in all circumstances in the exclusive interests of the unitholders and has the exclusive right to exercise the voting rights attached to the securities held in the Fund.

#### Article 5a - Operating rules

The instruments and deposits eligible to form part of the Fund's assets as well as the investment rules are described in the Fund's prospectus.

## Article 5b - Admission to trading on a regulated market and/or a Multilateral Trading Facility

Units may be admitted to trading on a regulated market and/or a multilateral trading facility in accordance with the regulations in force. In the event that the Fund whose units are admitted to trading on a regulated market has an index-based investment objective, the Fund must have implemented a mechanism for ensuring that the price of its units does not significantly deviate from its net asset value.

## Article 6 - The custodian

The custodian carries out the duties incumbent upon it under the legal and regulatory provisions in force as well as those to which it has contractually agreed with the management company. In particular, it must ensure that decisions taken by the portfolio management company are lawful. Where applicable, it must take all protective measures that it deems necessary. In the event of a dispute with the management company, it shall inform the *Autorité des marchés financiers*.

#### Article 7 - The statutory auditor

A statutory auditor is appointed by the governing body of the management company for a term of six financial years, subject to the approval of the *Autorité des marchés financiers*.

The statutory auditor certifies the accuracy and consistency of the financial statements.

The statutory auditor may be re-appointed.

The statutory auditor is obliged to notify the *Autorité des marchés financiers* promptly if, in the course of its duties, it becomes aware of any fact or decision concerning the undertaking for collective investment in transferable securities which is liable to:

1. Constitute a breach of the legal and regulatory provisions governing this undertaking and is likely to have significant consequences for its financial position, income or assets;

2. Impair its continued operation or the conditions thereof;

3. Lead to the expression of reservations or a refusal to certify the financial statements.

Assets will be valued and exchange ratios will be determined for the purpose of any conversion, merger or split under the statutory auditor's supervision.

The statutory auditor shall assess all contributions in kind under its responsibility.

The statutory auditor shall check the composition of the assets and other information before any publication.

The statutory auditor's fees are determined by mutual agreement between the statutory auditor and the Board of Directors or the management board of the management company on the basis of an agenda indicating all duties deemed necessary.

The statutory auditor certifies the financial statements serving as the basis for the payment of interim dividends.

#### Article 8 - The financial statements and the management report

At the end of each financial year, the Management Company prepares the financial statements and a report on the management of the Fund during the last financial year.

The management company shall prepare an inventory of the Fund's assets at least twice yearly and under the supervision of the custodian.

The management company shall make these documents available to unitholders within four months of the financial year-end and shall notify them of the amount of income attributable to them: these documents shall be sent by post if expressly requested by the unitholders, or made available by the management company.

# TITLE 3 - APPROPRIATION OF DISTRIBUTABLE INCOME

## Article 9 - Appropriation of distributable income

The net income for the financial year is equal to the amount of interest, arrears, dividends, premiums and prizes, and directors' fees as well as all income generated by the securities held in the portfolio of the Fund, plus income generated by temporary cash holdings, less management fees and borrowing costs.

The distributable income consists of:

1° The net income for the financial year plus retained earnings, plus or minus the balance of the income equalisation accounts for the last financial year.

 $2^{\circ}$  The realised capital gains, net of fees, minus realised capital losses, net of fees, recorded during the financial year, plus net capital gains of the same kind recorded during previous financial years and that have not been subject to distribution or accumulation, plus or minus the balance of the capital gains equalisation accounts.

The categories of income referenced in points 1° and 2° respectively may be distributed, in full or in part, independently of each other.

The management company decides on the allocation of distributable income.

For each unit class, where applicable, the Fund may adopt one of the following methods:

- Pure accumulation: distributable income shall be fully accumulated, with the exception of those amounts which are subject to compulsory distribution by law;

- Pure distribution: income shall be partially and fully distributed, rounded off to the nearest figure; the Fund may pay interim dividends;

- for funds that wish to choose whether to accumulate and/or distribute income. The Management Company decides on the allocation of distributable income each year.

The Management Company decides on the allocation of distributable income according to the distribution of income provided for in the prospectus and may pay interim dividends where applicable.

# TITLE 4 – MERGER - SPLIT - DISSOLUTION - LIQUIDATION

#### Article 10 - Merger – Split

The portfolio management company may either transfer all or part of the Fund's assets to another fund under its management, or split the Fund into two or more mutual funds. Such mergers or splits may only be carried out one month after unitholders have been notified. They give rise to the issue of a new certificate indicating the number of units held by each unitholder.

# Article 11 – Dissolution – Extension

If the assets of the Fund remain below the amount set in Article 2 above for thirty days, the Management Company shall inform the AMF and shall dissolve the Fund, except in the event of a merger with another fund.

The management company may dissolve the Fund before term. It shall inform the unitholders of its decision, after which no further subscription or redemption requests shall be accepted.

The management company shall also dissolve the Fund if a request is made for the redemption of all of the units, if the custodian's appointment is terminated and no other custodian has been appointed, or upon expiry of the Fund's term, unless such term is extended. The management company shall inform the AMF by post of the dissolution date and procedure. It shall send the statutory auditor's report to the AMF.

The management company may decide to extend the Fund's term, subject to the agreement of the custodian. Its decision must be taken at least three months prior to the expiry of the Fund's term and must be communicated to the unitholders and the *Autorité des marchés financiers*.

#### Article 12 – Liquidation

In the event of dissolution, the portfolio management company or the custodian shall act as liquidator; otherwise, the liquidator shall be appointed by the court at the request of any interested party. To this end, they shall be granted the broadest powers to realise assets, pay off any creditors and allocate the available balance among the unitholders in the form of cash or securities.

The statutory auditor and the custodian shall continue to carry out their duties until the end of the liquidation proceedings.

# TITLE 5 – DISPUTES

## Article 13 – Competent courts - Jurisdiction

Any disputes relating to the Fund that arise during the Fund's lifetime or during its liquidation, either among the unitholders or between the unitholders and the portfolio management company or the custodian, shall be subject to the jurisdiction of the competent courts.